

# **exp.o<sup>®</sup> Customs Declarations Help**

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# Customs Declarations Help

## Welcome to Customs Declarations Help



[Customs Declarations Help > Welcome to Customs Declarations Help](#)

The Customs Declarations section of exp.o® Help attempts to answer any questions you may have about the following:

- Customs entry searches
- Search Results

### What's in Customs Declarations Help?

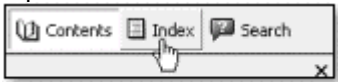
You will find the following types of information within the Customs Declarations section:

- Procedures for performing a search
- Input field descriptions
- Descriptions of results

### Other Options in Customs Declarations Help

Check out the [FAQs](#) page to see if your question has already been answered.

Remember, you can use the **Search** and **Index** tabs to help you find a specific keyword or topic.



## Overview of Customs Declarations



[Customs Declarations Help > Overview of Customs Declarations](#)

Customs Declarations allows you to search for, view, and analyze the details of your company's Customs Declarations as they were filed with the Customs authorities around the world. You can view the actual values, quantities, and tariffs declared to a Customs authority. Additionally, you can view the associated duty rates, duties, taxes, and fees paid. This information is visible in many cases down to the part number level and may be extracted to a spreadsheet for further analysis.

**Import Declaration Search** User Name: demo  
Organization: Demo  
Organization

Country:

Reference Type:

Reference Number:

Date Type:

Date:  Single Date:

Absolute Date Range:  
 Relative Date Range:

[▶ Report Delivery Options](#)

### Input Field Definitions

- 1 **Country:** Indicates which country your Customs entry search is associated with. As more countries become available for customs entry details in exp.o, they will be added to this list.
- 2 **Reference Type:** Indicates the Reference Type that relates to your specific search.
- 3 **Reference Number:** Indicates you are searching for the specified Reference Number. The format must be either **NNN-NNNNNNN-N** or **NNNNNNN-N**.
- 4 **Multi:** Click this button to open a small pop-up window which allows you to add up to 10 reference numbers. You can also add multiple reference numbers by entering a comma (,) after each reference number.
- 5 **Date Type:** Indicates the type of date range search you are going to perform. This field is used in conjunction with the Begin Date and End Date fields.

6 **Date:** You have three date options:

1. **Single Date:**

Indicates a single date for exp.o® to search for. You may enter the date manually or by using the calendar pop-up.

2. **Absolute Date Range:**

Indicates absolute 'From' and 'To' dates for exp.o to search by. Again, you may enter the dates manually or by using the calendar pop-up.

3. **Relative Date Range:**

Indicates relative dates for exp.o to search by. Relative date ranges are recommended when creating templates that you plan on either scheduling or running at a later date. Input the 'From' and 'To' dates by selecting values in the drop-down lists.



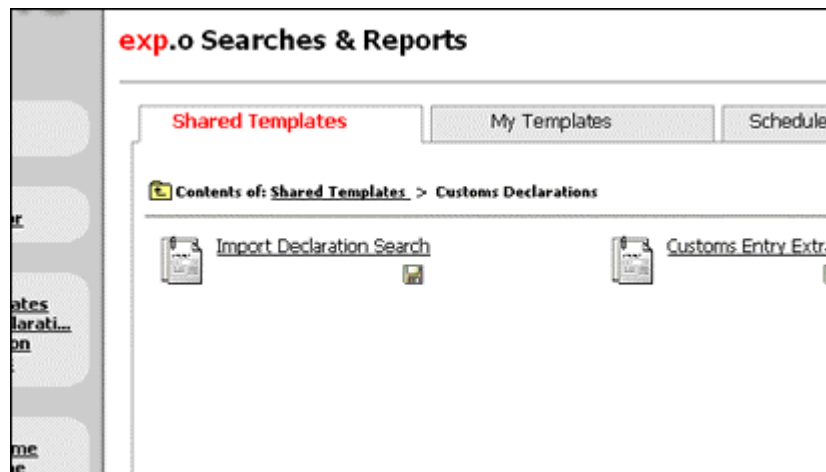
## Searching for Customs Declarations



[Customs Declarations Help > Searching for Customs Declarations](#)

To search for Customs Declarations:

- 1 Navigate to the **Import Declaration Search** page by selecting **Customs Declarations > Import Declaration Search** from the left navigation bar. [View Figure 1](#). The Customs Entry Search link.



- 2 Input data in at least the following fields:
  - **Country**
  - **Reference Type**
  - **Reference Number**
- 3 Click **Search** once you have entered the necessary data. exp.o will display your results when complete.



## Understanding Search Results



[Customs Declarations Help > Understanding Search Results](#)

Unlike a General Shipment Search that displays the seven tabs (Events, References, Orders...), a Customs Declarations Search displays only three tabs:

- Entry Details
- Events
- References

### Entry Details Tab

The Entry Details section displays information about Customs Declarations that have been filed for the shipment. The information is displayed in a hierarchical fashion: the header level of the entry is displayed at the top level, and if you drill into the header, you can view the tariff, duty, tax and fee information, and in some cases drill further down to view the invoice and item information that comprise each tariff line.

**View Figure 1.** Example of the Entry Details Tab.

Entry Details													
Events													
References													
Country of Declaration	Customs Declaration #	Broker Reference	Declaration Type	Port of Filing	Export Date	Import Date							
UNITED STATES OF AMERICA			Consumption - Quota/VISA(O2)	TACOMA, WA (3002)	2000-Jul-07	2000-Aug-02							
Line #	Procedure Code	Country of Origin	SPI	HTS#	Stat Qty1 Unit	Stat Qty2 Unit	Stat Qty3 Unit	Declared Value	Duty Rate	Duty	Tax	Fees	Special Duties
1		SRI LANKA			70OZ	21.5KG		508.20USD	32.900%	167.13USD		1.71USD	
2		SRI LANKA			50DOZ	153.9KG		3630.00USD	32.900%	1194.27USD		12.16USD	
3		SRI LANKA			68DOZ	209.4KG		4936.80USD	32.900%	1624.27USD		16.54USD	
4		SRI LANKA			50DOZ	153.9KG		3630.00USD	32.900%	1194.27USD		12.16USD	

### Events Tab

The Events section organizes key shipment events by the locations in which they occur. The event locations are displayed first and the actual event descriptions are located within the location's expanding list. Most recent events are located at the top of the list. Each event has a date, description, and comments field. The comments field is not required and may be blank.

**View Figure 2.** Example of the Events Tab.

Entry Details		Events	References
Date	Event Description	Comments	
2001-Aug-03	Other Customs Recon	001/VALUE	
2001-Jun-22	Liquidated	No Charge 00	
2000-Aug-21	Customs Statement Paid	Pymt Acctpd. Stmt	
2000-Aug-21	Decl. Filed with Customs	Payment Date Update - Auto	
2000-Aug-15	Delivered to Consignee	per tom eliott bay	
2000-Aug-15	Customs Statement Date		
2000-Aug-11	Est Delivery to Consignee		
2000-Aug-09	Elect. Import Customs Rls		
2000-Aug-09	Import Clearance Notice	Import Clearance Notification	
2000-Aug-09	Import Customs Release	Selectivity Process Date	
2000-Aug-08	Decl. Lodged w Customs	ENTRY DOCUMENTS REQUIRED	
2000-Aug-02	Act Arrival P.O.U		
2000-Aug-02	At Final Destination		
2000-Aug-02	Estimated Time of Arrival		
2000-Jul-24	Comm Docs Received		



## References Tab

The References section displays all reference types and numbers associated with a specific shipment. Some shipments may have more reference types than others. When rolling over a reference number with the mouse pointer, the column may turn light blue, which means it can be clicked. If, for example, you click the Container Reference number, exp.o will search for related information on that specific container number.

**View Figure 3.** Example of the References Tab.

Entry Details	Events	References
Reference Type	Reference Number	
Entry Number		
House AWB/BL		
Master AWB/BL		
Client Reference		
Container		



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